



## SCHOLARSHIP PROGRAM

### ELIGIBILITY CRITERIA – RESPONSIBILITIES – POLICIES

Full and/or partial tuition and mandatory fee scholarships for the Fall and Spring semesters of the academic year are available to undergraduate students at the following USM institutions.

Bowie State University (BSU)  
Coppin State College (CSC)  
Frostburg State University (FSU)  
Salisbury University (SU)

Towson University (TU)  
University of Baltimore (UB)  
University of Maryland, Baltimore (UMB)  
University of Maryland, Baltimore County (UMBC)

University of Maryland, College Park (UMCP)  
University of Maryland, Eastern Shore (UMES)  
University of Maryland Global Campus (UMGC)

#### Eligibility Criteria

(Provide this page to prospective student applicants.)

1. Student must be an enrolled in undergraduate studies.
2. Student must be a Maryland resident (as defined in the **University System of Maryland Board of Regents Policy on Student Residency Classification for Admission, Tuition and Charge-Differential Purposes**) at the time of application.
3. Student must have a 3.25 Grade Point Average (GPA) to apply for the AA-I scholarship and must maintain a 3.25 GPA for as long as the student holds the AA-I scholarship. (If applicant is entering as a freshman, their cumulative academic High School GPA must be a 3.25. If they are a transfer student, they must have a 3.25 GPA from the institution they are transferring from).
4. Students are preferred to have 12 academic credits per semester for the USM institution they are attending. AA-I will consider accepting a student taking no less than 9 credit hours per semester. If a student taking 9, 10, or 11 credits is from a campus other than UMGC, a short statement from the Financial Aid Office should be provided regarding the circumstances.
5. The USM campus general scholarship application is acceptable for the AA-I scholarship including the essay required by the campus. If the campus does not require an essay, one must be provided for the AA-I scholarship. To satisfy the AA-I essay requirement the applicant should address three areas; the applicant's personal circumstances as related to financial need, the applicants academic and career goals and the applicant's leadership roles, community involvement and/or school activities.
6. The Financial Aid Office should sign the attached AA-I Scholarship Application Form and return it to the AA-I Assistant Director of Administration.

## RESPONSIBILITIES OF THE OFFICE OF FINANCIAL AID OF THE USM INSTITUTION

1. Evaluate qualified applicants and select scholarship recipient(s) and alternate(s). Determine the amount of funding to be allocated to recipient(s) from the amount allocated by AA-I (See AA-I Policy Section 1).
2. Notify AA-I of the selected scholarship recipients) and alternate(s) and amount of funding awarded for each by **May 1**. Please include a copy of the selected recipient(s) applicant summary form and application package.

Audra Whitelock  
Assistant Director of Administration  
Alumni Association-International, Inc.  
8121 Woodloo Ct.  
Ellicott city, MD 21043  
ATTN: AA-I Scholarship Program

Question about each campus's process of selection should be directed to the Financial Aid Office of that campus. Questions about AA-I should be directed to [whitelock@usmd.edu](mailto:whitelock@usmd.edu).

3. Provide AA-I at the end of the fall semester with student's updated GPA and status for spring semester.
4. Alert AA-I of changes to student's status after semester has started if student withdraws or takes less than 12 credit hours. Re allocation of funds will need to be directed to any other recipients or alternates. If there are not additional recipients, then funds MUST be returned to AA-I.
5. Publicize scholarship program during recruiting and in appropriate institution publications.

## RESPONSIBILITIES OF AA-I

1. Provide notification, policies/procedures, and financial information to institution admission and financial aid offices, detailing the program and eligibility requirements.
2. Receive copies of recipient(s) and alternate(s) application summary form and application package from each USM Financial Aid office by **May 1**.
3. Pay tuition and mandatory fees directly to the institution on behalf of the recipient(s) each semester, approximately two weeks prior to the start of the semester.

## AA-I POLICY

### **1. RE: DISTRIBUTION OF YEARLY FUNDS PROVIDED TO EACH USM INSTITUTION**

The AA-I Scholarship Program will award a minimum of \$2,000 per student per calendar year with a maximum of 2 students being awarded and no less than 2 alternates. Should one or more of the original students being awarded fail to meet criteria set forth then an alternate will be given the award. The AA-I office needs to be notified of all changes in student eligibility. **NOTE:** If student awarded scholarship is scheduled to graduate at the end of the fall semester, a formal request for total funds to be allocated during the fall semester must be received for review no later than August 10.

### **2. RE: DUPLICATE TUITION & MANDATORY FEES FUNDING**

In the event the recipient of an AA-I Scholarship receives other scholarship funding which includes tuition and mandatory fees, whether in full or in part, the dollar amount of the AA-I Scholarship award shall be reduced to prevent any duplicate funding. In no case shall the cumulative total for scholarship funding awarded to a student for tuition and mandatory fees exceed the amount charged by the applicable USM institution.

In the event any portion of the above noted duplicate funding ceases to be available to the recipient for the 2nd semester, as long as he/she continues to meet the other criteria for AA-I's scholarship Program, AA-I's funding for the 2nd semester may be adjusted or reinstated, as appropriate, upon receipt of written notification from the applicable institution.

### **3. RE: FUNDING IF A RECIPIENT ELECTS TO GO ELSEWHERE**

AA-I Scholarships approved for funding are paid on a per semester basis to the applicable USM institution and not to the student. The approved funding will be applied against the student's tuition and mandatory fees. The approved funding will be based upon the Institution's Schedule of Fees at the time the scholarship application is submitted.

Should a recipient of an AA-I Scholarship award elect not to attend the USM institution that had submitted his/her application for consideration, then the USM campus has the right to reallocate those funds to any remaining recipients or alternates. The scholarship funds will NOT transfer with the student to another USM campus.

Alumni Association-International, Inc. (AA-I) is an equal opportunity organization with respect to both education and employment. AA-I's policies, programs and activities are in conformance with pertinent federal and state laws and regulations on non-discrimination regarding race, creed, color, religion, age, sex, national origin, political affiliation, marital status, physical or mental handicap.

Scholarship recipient's names may be used in AA-I Scholarship information and publicity unless recipient notifies AA-I in writing that recipient does not want his/her name used.